

## Early Years Programme Coordinator (m/f/d)

### We are looking for a coordinator at the earliest possible date who:

- Places international-mindedness at the core of their practice.
- Works collaboratively with the educators to improve children's learning through improving teacher learning and practices.
- Leads staff in planning, coordinating, implementing, monitoring, documenting and recording learning within the framework of our Early Years Curriculum in consideration of the Berliner Bildungsprogramm.
- Fosters and grows professional inquiry as an individual and team learning tool.
- Takes on leadership responsibility.
- Leads the educators through the process of planning learning experiences, and in the ongoing development of the Early Years Curriculum.
- Demonstrates effective teaching methods in the Early Years environment.
- Liaises with the Kita Leadership Team to ensure continuity and progression.
- Supports and mentors new educators.
- Provides professional learning feedback for educators.
- Has an interest in curriculum development.
- Is knowledgeable about current pedagogical theory and educational research.
- Is passionate about education, committed to ongoing learning related to pedagogical theory and developments to grow their practice, has a growth mindset and brings enthusiasm and self-initiative.

### General Requirements for Coordinator Position:

- A minimum of two years' experience as an early year's educator/teacher.
- Leadership experience is beneficial.
- English and German at a proficient level.

### Benefits:

The successful candidate will join an international team of educators who are dedicated to fostering a caring atmosphere and committed to the well-being and social and academic progress of each child.

The salary scale (similar to TV-L) will be shared during the interview process.

### Application Process:

- All applicants must apply in written form via post (Kita International, Lentzeallee 8/14, 14195 Berlin) or email: [international@kant-kindergarten.de](mailto:international@kant-kindergarten.de)
- For an application to be considered, the applicant must provide a current CV (resume), qualifications and a letter of introduction.
- Any further documentation will be requested during the recruitment process if required.



Private Kant-Schulen Berlin

## Our Kita

Campus Lentzeallee belongs to Private Kant-Schulen that have enriched Berlin's educational landscape for more than 60 years. With a focus on the English language, our early childhood center offers all-day care for 180 children aged 3 to 6. The children are cared for in age-homogeneous groups. Like the families at our early childhood center, our colleagues come from a wide variety of countries and together form a vibrant international community. This diversity within our community provides opportunities for further development and broadening one's own horizons, which brings parents, children and educators together in a special way.

---

## About Private Kant-Schulen gemeinnützige GmbH

As an independent provider of state-recognized and approved schools and early childhood centers, Private Kant-Schulen gGmbH currently runs schools, early childhood centers and the Kant-Akademie at four locations in south-west Berlin.

From kindergarten to Abitur/IB diploma, more than 2,650 children and young adults are currently learning in our Kant kindergartens and schools: The Kant Primary School, the Kant Secondary School, the International School Berlin and the Berlin International School are reliable all-day schools with a total of around 400 employees, supported by the non-profit foundation Private Kant-Schulen.

Further information can be found at [private-kant-schulen.de](http://private-kant-schulen.de)

## EARLY CHILDHOOD CENTRE

Kita International · Campus Dahlem · Lentzeallee 8/14 · 14195 Berlin-Wilmersdorf

Telefon +49 30 82 00 789 10 - [international@kant-kindergarten.de](mailto:international@kant-kindergarten.de) - [www.kant-kindergarten.de](http://www.kant-kindergarten.de)

Private Kant-Schulen gGmbH - Träger staatlich anerkannter und genehmigter Schulen und Kindertagesstätten · Körnerstraße 49 - 12157 Berlin-Steglitz  
Amtsgericht Charlottenburg - HRB 165063 · Geschäftsführung: Daniela Mahmoud - Peter Lange